

DEP Proposal Submission

Submitting a proposal via the Funding & Tenders Portal



HADEA B2-Digital Calls Team

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#DigitalEuropeProgramme



General overview of the Call

Overview of 1 Call/Topic and Timetable

Calls/Topics	Available budget
1.0. DIGITAL-2022-SKILLS-03	
DIGITAL-2022-SKILLS-03-SPECIALISED - Specialised education programmes in key capacity areas	56 M

Steps	Dates
Call open since	29 Sep 2022
Deadline for submission	24 Jan 2023 – 17:00 CET (Brussels)
Evaluation	Feb-March 2023
Information on evaluation results	May 2023
Grant Agreement signature	Oct 2023



Where to find your call document @Funding and Tenders Portal?



Funding & Tenders Portal

PORTAL: https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home



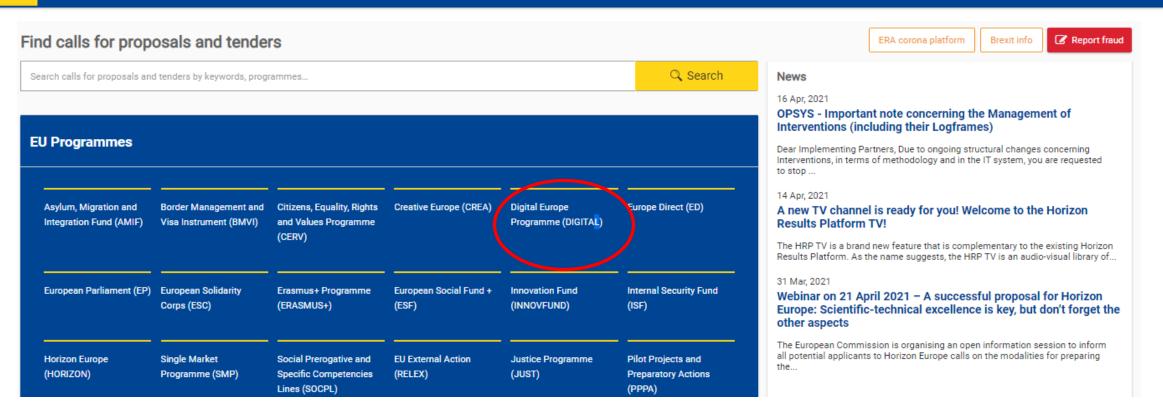
Funding & tender opportunities

Single Electronic Data Interchange Area (SEDIA)



SEARCH FUNDING & TENDERS

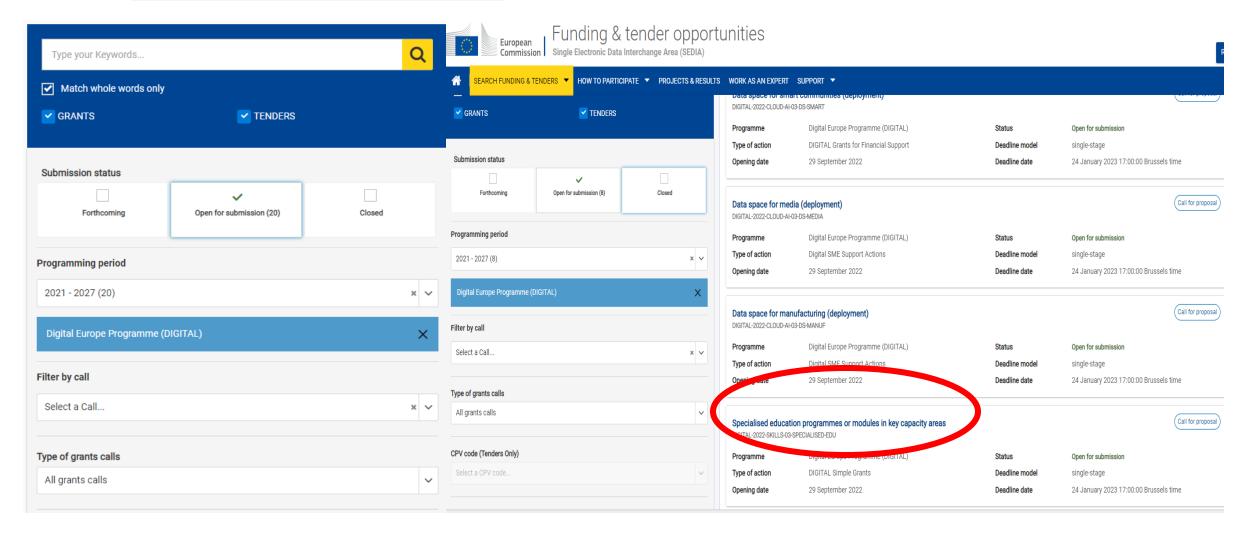
HOW TO PARTICIPATE ▼ PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT ▼





Call Page

Search Funding & Tenders (europa.eu)





Topic Page

Specialised education programmes or modules in key capacity areas

Topic description

ROPIC ID: DIGITAL-2022-SKILLS-03-SPECIALISED-EDU



General information			
Programme	Work programme part		
	<u>Digital Europe Work Programme 2021-2022</u>		
Call Advanced Digital Skills (DIGITAL-2022-SKILLS-03)		Work programme year DIGITAL-2021-2022	See budget overview
Type of action DIGITAL-SIMPLE DIGITAL Simple Grants		Type of MGA DIGITAL Action Grant Budget-Based [DIGITAL-AG]	Open for submission
Deadline model	Opening date	Deadline date	
single-stage	29 September 2022	24 January 2023 17:00:00 Brussels time	
	Programme Digital Europe Programme (DIGITAL) Call Advanced Digital Skills (DIGITAL-2022-SKILLS-03) Type of action DIGITAL-SIMPLE DIGITAL Simple Grants	Programme Work programme part Digital Europe Programme (DIGITAL) Call Advanced Digital Skills (DIGITAL-2022-SKILLS-03) Type of action DIGITAL-SIMPLE DIGITAL Simple Grants Deadline model Opening date	Programme Work programme part Digital Europe Programme (DIGITAL) Digital Europe Work Programme 2021-2022 Call Advanced Digital Skills (DIGITAL-2022-SKILLS-03) Type of action DIGITAL-SIMPLE DIGITAL Simple Grants Deadline model Opening date Work programme year DIGITAL-2021-2022 Type of MGA DIGITAL Action Grant Budget-Based [DIGITAL-AG]



Topic conditions and documents

General information

Topic description

Conditions and documents

Partner search announcements

Submission service

Topic related FAQ

Get support

Call information

Call updates



Topic conditions and documents

Conditions

1. Admissibility conditions: described in section 5 of the call document

Proposal page limits and layout: described in Part B of the Application Form available in the Submission System

- 2. Eligible countries: described in section 6 of the call document
- 3. Other eligibility conditions: described in section 6 of the call document
- 4. Financial and operational capacity and exclusion: described in section 7 of the call document
- 5. Evaluation and award:
- Award criteria, scoring and thresholds: described in section 9 of the call document Submission and evaluation processes: described section 8 of the call document and the Online Manual
- Indicative timeline for evaluation and grant agreement: described in section 4 of the call document
- 6. Legal and financial set-up of the grants: described in section 10 of the call document

Documents

Call documents:

Call document: The CALL DOCUMENT can be accessed here

Standard application form is available in the Submission System

DIGITAL EUROPE PROGRAMME - General MGA v1.0

Guidance Classification of information in DIGITAL projects

DIGITAL EUROPE PROGRAMME - Work Programme 2021-2022

DIGITAL EUROPE PROGRAMME - Regulation 2021/964

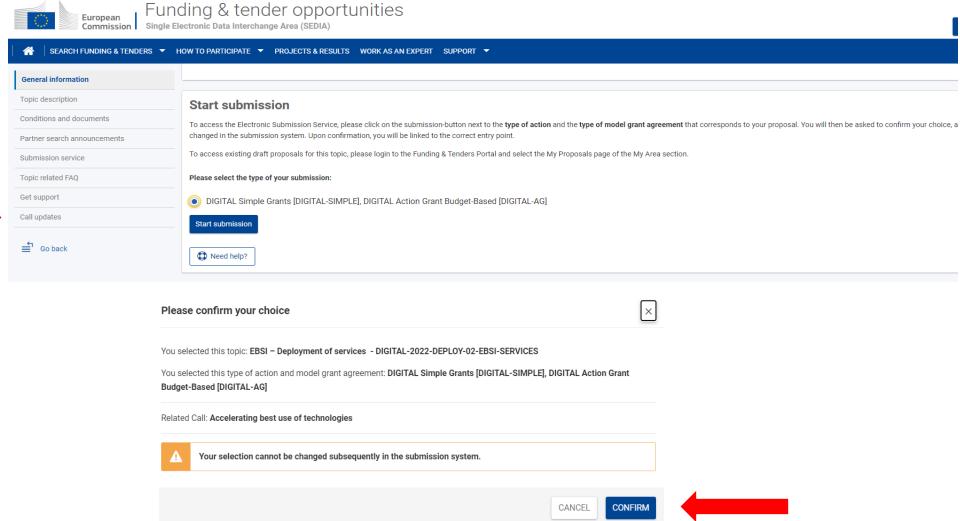
EU Financial Regulation 2018/1046



How to submit a successful proposal?

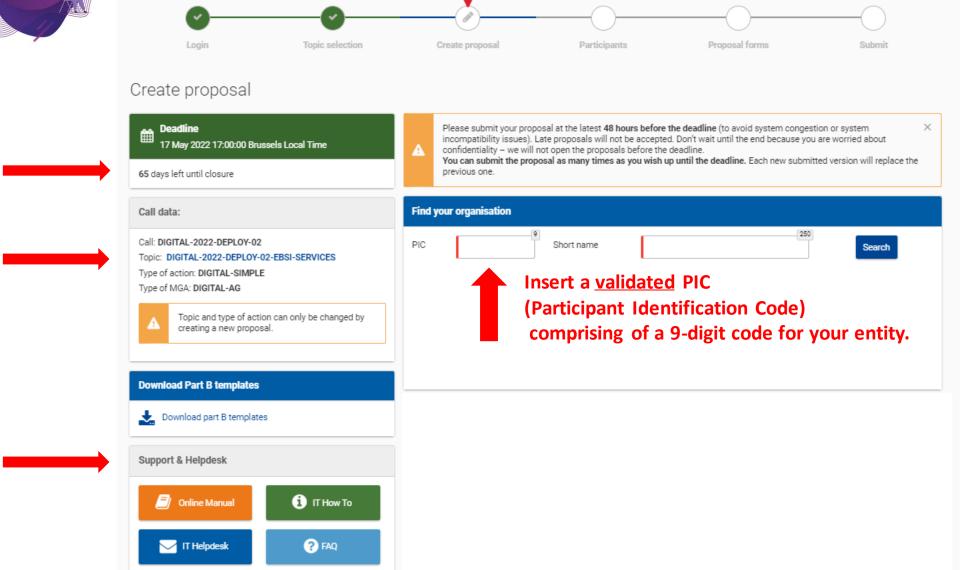


Interface to submit the proposal





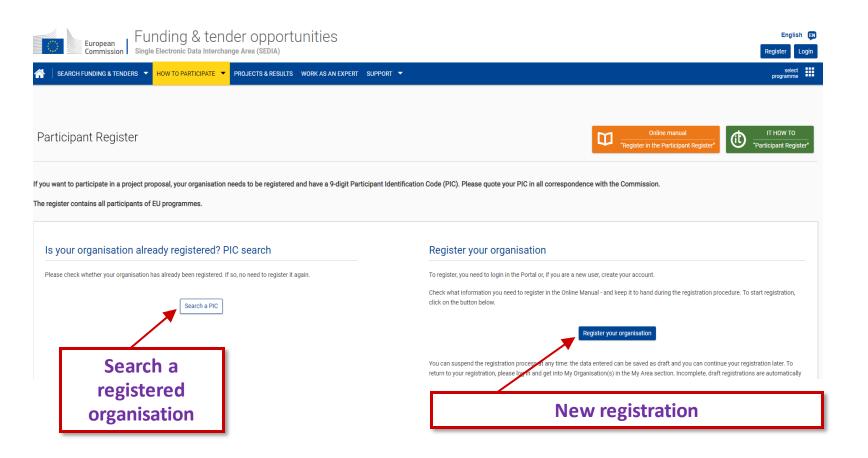
Creating a proposal and PIC Number





Registration a new legal entity at proposal stage

If you want to participate in a call for proposals, your organisation needs to be registered and have a 9-digit Participant Identification Code. If your organisation does not have a Participant Identification Code (PIC) you can register via: https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register





PIC Number – Key aspects

- ✓ The self-registrant needs to have a valid email address
- ✓ The temporary PICs can be reused to complete or update data
- ✓ Please ensure that all information is updated such as LEAR, address, bank details etc...
- ✓ Ensure that all information has been validated
- ✓ The message exchange and documents upload should be done via the Participant Register Only

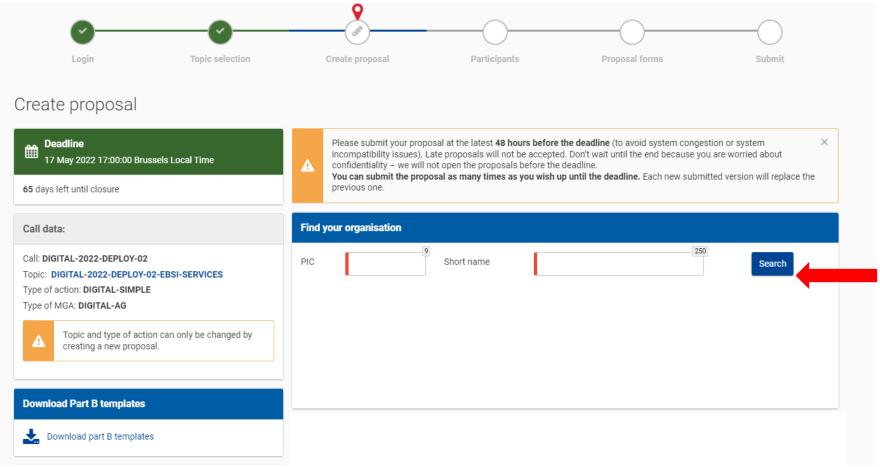


Part A + Part B + Mandatory Annex

Part B

Zip File Word documents Comprising of:

- Part B
- List of previous projects upload



Part A

Online Form Comprising of:

- Details of the coordinator & consortium partners
- Budget Table
- Fill in the security table (compulsory for this call)



Submitting a complete proposal

Part A + Part B+ Mandatory Annex (list of previous projects)



PART A of the Application

	Administrative part of the application
Section 1 - General information	Call, Topic, Type of Action, Proposal number, Proposal acronym, Type of Model Grant Agreement
Section 2 – Participants	Information on the applicants and consortium
Section 3 - Budget	Attention: In the budget table the column Financial Support to Third Parties (FSTP) to be completed as this applies to this topic.
Annex forms to be filled in	Only security form to be filled in under this Topic as a compulsory requirement

3 - Budget



1	No.	Name of beneficiary	Country	Role	Personnel costs - without volunteers / EUR		Purchase costs - Travel and subsistenc e/ EUR	costs - Equipmen t/		Financial support to third parties/ EUR	Indirect costs/ EUR	Total eligible costs/ EUR	Ineligible costs/ EUR	Total estimated project costs and contributi ons/ EUR	Funding rate	EU	Requested EU contributi on to eligible costs/ EUR				Financial contributi ons/ EUR	Own resources/ EUR	Total estimated project income/ EUR
	1		BE	Coordinator	1 235	68 768	86 876	56	57	0	11029,90	168599,90	77	168 677	50	84299,95	8000,00	8000,00	0	0	0	0	8000,00
	2		BE	Partner	345	36 876	867	95	8 575	0	3326,05	50841,05	775	51 616	50	25420,52	5400,00	5400,00	0	0	0	0	5400,00
	3		BE	Partner	4 654	5 686	86 879	7 687	7 575	0	7928,62	121194,62	75	121 270	50	60597,31	590,00	590,00	0	0	0	0	590,00
				Total	6 234	111 330	174 622	7 838	16 207	0	22284,57	340635,57	927	341 563		170317,78	13990,00	13990,00	0	0	0	0	13990,00



PART B of the Application

Part B - Technical part of the application

Section 1 - Relevance In line with Award Criteria 1 in the next slide	 1.1 Objectives and activities 1.2 Contribution to long-term policy objectives, policies and strategies — Synergies 1.3 Digital technology supply chain* 1.4 Financial obstacles*
Section 2 - Implementation In line with Award Criteria 2 in the next slide	2.1 Maturity2.2 Implementation plan and efficient use of resources2.3 Capacity to carry out the proposed work
Section 3 - Impact In line with Award Criteria 3 in the next slide	3.1 Expected outcomes and deliverables 3.2 Competitiveness and benefits for society 3.3 Environmental sustainability and contribution to European Green Deal goals*

Section 4 - Work plan, Work packages, timing and subcontracting

Attention: Simple Grant page limit of **70 pages**

^{*} Sections 1.2, 1.4 and 3.3 are not applicable to this topic.



Award criteria for this call

RELEVANCE

- Alignment with the objectives and activities as described in section 2
- Contribution to long-term policy objectives, relevant policies and strategies, and synergies with activities at European and national level
- Extent to which the project would reinforce and secure the digital technology
 supply chain in the EU*
- Extent to which the project can overcome financial obstacles—such as the lack of market finance*

IMPLEMENTATION

- Maturity of the project
- Soundness of the implementation plan and efficient use of resources
- Capacity of the applicants, and when applicable the consortium as a whole, to carry out the proposed work

IMPACT

- Extent to which the project will achieve the expected outcomes and deliverables referred to in the call for proposals and, where relevant, the plans to disseminate and communicate project achievements
- Extent to which the project will strengthen competitiveness and bring important benefits for society
- Extent to which the project addresses environmental sustainability and the European Green Deal goals, in terms of direct effects and/or in awareness of environmental effects.*

^{*}NOT applicable to all topics. Within the framework of this call

For further details, refer to the topic presentation and the Call Document - Section 2 - Specific topic conditions



Award criteria scoring during evaluation

Award criteria	Minimum pass score	Maximum score
Relevance	3	5
Implementation	3	5
Impact	3	5
Overall (pass) scores	10	15

- Minimum threshold per individual criterion: 3/5 points.
- Maximum threshold per individual criterion: 5/5 points.
- Maximum points per proposals: **15 points**.

- Proposals that:

Pass the individual award criteria threshold that is: minimum <u>3 scores per criteria</u>

AND

Overall scoring threshold of <u>10 points</u> will be considered for funding, within the limits of the available call budget.

Proposals that <u>do not</u> achieve this threshold will be rejected.



Mandatory annexes per topic

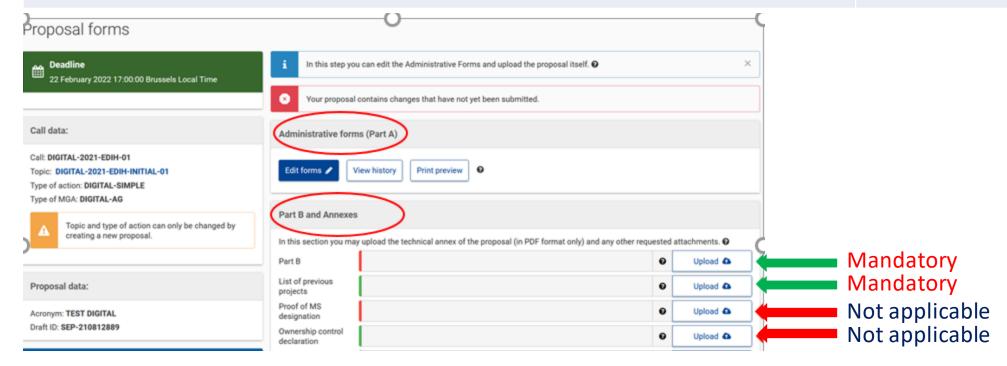
Call ID and Topic ID

Mandatory Annex to be uploaded

CALLID: DIGITAL-2022-SKILLS-03

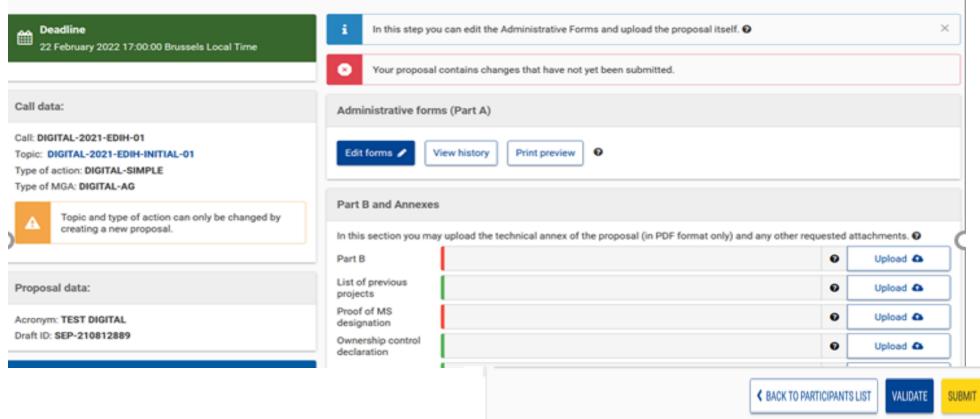
TOPICID: **DIGITAL-2022-SKILLS-03-SPECIALISED - Specialised education programmes in key capacity areas**

- 1. Security (PART A FORM)
- List of previous projects (to be uploaded)





Proposal forms



Before submitting the application Validate and address any warnings !!!



FAQS Submitting topic related questions Guidance & Manuals



FAQS & Submitting topic related questions

Topic related FAQ



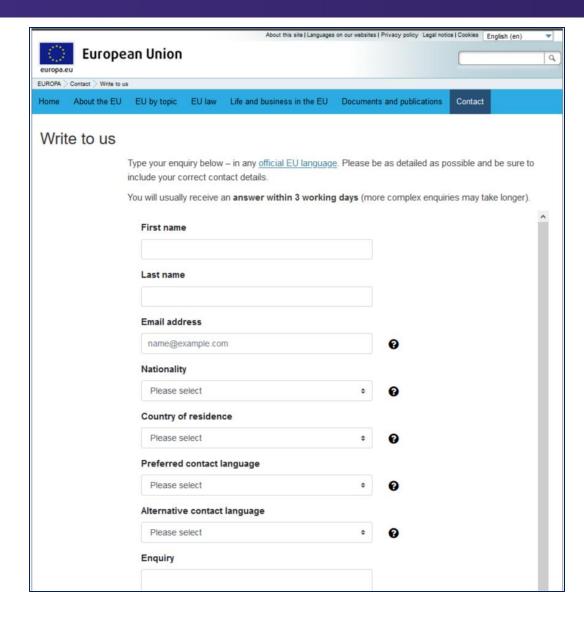
DIGITAL-2022-DEPLOY-02-ELECTRONIC-ID: How does this call incorporate the provision of support for the implementation of the Once Only Technical System (OOTS) under the Single Digital Gateway Regulation (Regulation (EU) 2018/1724)?

As reflected in the introductory text on the F&T portal, this call is published under a work programme heading combining support activities for the the Once-Only Technical System...

Get support	
Please read carefully all provisions below before	re the preparation of your application.
For help related to this call, please contact: her	e
Funding & Tenders Portal FAQ – Submission of	proposals.
IT Helpdesk - Contact the IT helpdesk for ques	tions such as forgotten passwords, access rights and roles, technical aspects of submission of proposals, etc.
Online Manual - Step-by-step online guide thro	ugh the Portal processes from proposal preparation and submission to reporting on your on-going project. Valid for all 2021-2027 programmes.
	show more

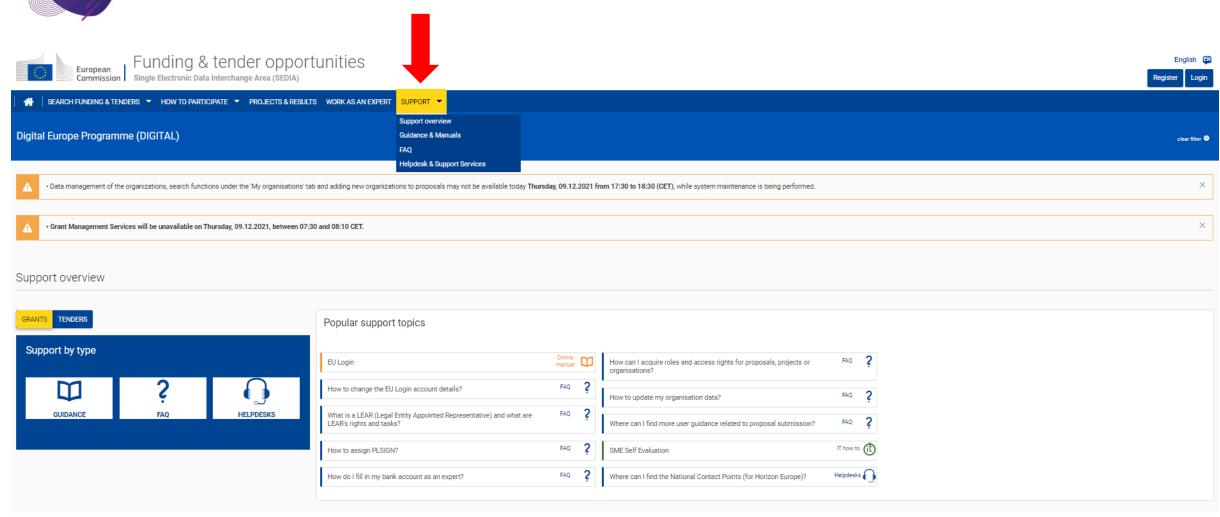


Online Form for topic related questions





Guidance, Manuals & IT HELPDESK





Thanks for your attention



Questions



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