DEP Proposal Submission

Submitting a proposal via the Funding & Tenders Portal

HADEA B2-Digital Calls Team
Basak Koyuncu

#DigitalEuropeProgramme
General overview of the Call
Overview of 1 Call/Topic and Timetable

<table>
<thead>
<tr>
<th>Calls/Topics</th>
<th>Available budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.0. DIGITAL-2022-SKILLS-03</td>
<td></td>
</tr>
<tr>
<td>DIGITAL-2022-SKILLS-03-SPECIALISED</td>
<td>56 M</td>
</tr>
<tr>
<td>- Specialised education programmes in key capacity areas</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Steps</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call open since</td>
<td>29 Sep 2022</td>
</tr>
<tr>
<td>Deadline for submission</td>
<td>24 Jan 2023 – 17:00 CET (Brussels)</td>
</tr>
<tr>
<td>Evaluation</td>
<td>Feb-March 2023</td>
</tr>
<tr>
<td>Information on evaluation results</td>
<td>May 2023</td>
</tr>
<tr>
<td>Grant Agreement signature</td>
<td>Oct 2023</td>
</tr>
</tbody>
</table>
Where to find your call document @Funding and Tenders Portal?
<table>
<thead>
<tr>
<th>Programme</th>
<th>Data space for media (deployment)</th>
<th>Data space for manufacturing (deployment)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Europe Programme (DIGITAL)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Digital Europe Programme (DIGITAL)</td>
<td></td>
</tr>
<tr>
<td>Type of action</td>
<td>DIGITAL Grants for Financial Support</td>
<td>DIGITAL SME Support Actions</td>
</tr>
<tr>
<td>Status</td>
<td>Open for submission</td>
<td>Open for submission</td>
</tr>
<tr>
<td>Opening date</td>
<td>29 September 2022</td>
<td>29 September 2022</td>
</tr>
<tr>
<td>Deadline model</td>
<td>single stage</td>
<td>single stage</td>
</tr>
<tr>
<td>Deadline date</td>
<td>24 January 2023 17:30:00 Brussels time</td>
<td>24 January 2023 17:30:00 Brussels time</td>
</tr>
</tbody>
</table>

Specialized education programmes or modules in key capacity areas

Call for proposals

Select a Call...
## Specialised education programmes or modules in key capacity areas

**TOPIC ID:** DIGITAL-2022-SKILLS-03-SPECIALISED-EDU

### General information

<table>
<thead>
<tr>
<th>Programme</th>
<th>Work programme part</th>
</tr>
</thead>
<tbody>
<tr>
<td>Digital Europe Programme (DIGITAL)</td>
<td>Digital Europe Work Programme 2021-2022</td>
</tr>
</tbody>
</table>

**Call**

Advanced Digital Skills (DIGITAL-2022-SKILLS-03)

**Work programme year**

DIGITAL-2021-2022

**Type of action**

DIGITAL-SIMPLE Digital Simple Grants

**Type of MGA**

DIGITAL Action Grant Budget-Based [DIGITAL-AG]

### Deadline model

- **single-stage**
  - **Opening date**: 29 September 2022
  - **Deadline date**: 24 January 2023 17:00:00 Brussels time

---

[Go back]
Conditions

1. Admissibility conditions: described in section 5 of the call document

Proposal page limits and layout: described in Part 8 of the Application Form available in the Submission System

2. Eligible countries: described in section 6 of the call document

3. Other eligibility conditions: described in section 6 of the call document

4. Financial and operational capacity and exclusion: described in section 7 of the call document

5. Evaluation and award:
   - Award criteria, scoring and thresholds: described in section 9 of the call document
   - Submission and evaluation processes: described in section 8 of the call document and the Online Manual
   - Indicative timeline for evaluation and grant agreement: described in section 4 of the call document

6. Legal and financial set-up of the grants: described in section 10 of the call document

Documents

Call documents: The CALL DOCUMENT can be accessed here

Standard application form is available in the Submission System

DIGITAL EUROPE PROGRAMME - General MGA v1.0

Guidance Classification of information in DIGITAL projects
How to submit a successful proposal?
Interface to submit the proposal
Creating a proposal and PIC Number

Insert a validated PIC (Participant Identification Code) comprising of a 9-digit code for your entity.
If you want to participate in a call for proposals, your organisation needs to be registered and have a 9-digit Participant Identification Code. If your organisation does not have a Participant Identification Code (PIC) you can register via: https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/how-to-participate/participant-register
✓ The self-registrant needs to have a valid email address
✓ The temporary PICs can be reused to complete or update data
✓ Please ensure that all information is updated such as LEAR, address, bank details etc...
✓ Ensure that all information has been validated
✓ The message exchange and documents upload should be done via the Participant Register Only
Part A + Part B + Mandatory Annex

Part A
Online Form
Comprising of:
- Details of the coordinator & consortium partners
- Budget Table
- Fill in the security table (compulsory for this call)

Part B
Zip File
Word documents
Comprising of:
- Part B
  &
- List of previous projects upload
Submitting a complete proposal

Part A + Part B + Mandatory Annex (list of previous projects)
PART A of the Application

Administrative part of the application

Section 1 - General information
Call, Topic, Type of Action, Proposal number, Proposal acronym, Type of Model Grant Agreement

Section 2 – Participants
Information on the applicants and consortium

Section 3 - Budget
Attention: In the budget table the column Financial Support to Third Parties (FSTP) to be completed as this applies to this topic.

Annex forms to be filled in
Only security form to be filled in under this Topic as a compulsory requirement
## PART B of the Application

### Part B - Technical part of the application

| Section 1 - Relevance | 1.1 Objectives and activities  
|                       | 1.2 Contribution to long-term policy objectives, policies and strategies — Synergies 
|                       | 1.3 Digital technology supply chain  
|                       | 1.4 Financial obstacles  |
| Section 2 - Implementation | 2.1 Maturity  
|                           | 2.2 Implementation plan and efficient use of resources  
|                           | 2.3 Capacity to carry out the proposed work  |
| Section 3 - Impact | 3.1 Expected outcomes and deliverables  
|                     | 3.2 Competitiveness and benefits for society  
|                     | 3.3 Environmental sustainability and contribution to European Green Deal goals  |
| Section 4 - Work plan, Work packages, timing and subcontracting |

*Sections 1.2, 1.4 and 3.3 are not applicable to this topic.*

**Attention:** Simple Grant page limit of **70 pages**
### RELEVANCE

- Alignment with the objectives and activities as described in section 2
- Contribution to long-term policy objectives, relevant policies and strategies, and synergies with activities at European and national level
  - Extent to which the project would reinforce and secure the digital technology supply chain in the EU* 
  - Extent to which the project can overcome financial obstacles such as the lack of market finance* 

### IMPLEMENTATION

- Maturity of the project
- Soundness of the implementation plan and efficient use of resources
- Capacity of the applicants, and when applicable the consortium as a whole, to carry out the proposed work

### IMPACT

- Extent to which the project will achieve the expected outcomes and deliverables referred to in the call for proposals and, where relevant, the plans to disseminate and communicate project achievements
- Extent to which the project will strengthen competitiveness and bring important benefits for society
- Extent to which the project addresses environmental sustainability and the European Green Deal goals, in terms of direct effects and/or in awareness of environmental effects* 

*NOT applicable to all topics. Within the framework of this call

For further details, refer to the topic presentation and the Call Document - Section 2 - Specific topic conditions
Award criteria scoring during evaluation

<table>
<thead>
<tr>
<th>Award criteria</th>
<th>Minimum pass score</th>
<th>Maximum score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Relevance</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>Implementation</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>Impact</td>
<td>3</td>
<td>5</td>
</tr>
<tr>
<td>Overall (pass) scores</td>
<td>10</td>
<td>15</td>
</tr>
</tbody>
</table>

- Minimum threshold per individual criterion: **3/5 points**.
- Maximum threshold per individual criterion: **5/5 points**.
- Maximum points per proposals: **15 points**.

- Proposals that:
  - Pass the individual award criteria threshold that is: minimum **3 scores per criteria**
    **AND**
  - Overall scoring threshold of **10 points** will be considered for funding, within the limits of the available call budget.

- Proposals that **do not** achieve this threshold will be rejected.

*For further details, refer to the Call Document Section 9 – Award Criteria*
Mandatory annexes per topic

**Call ID and Topic ID**

<table>
<thead>
<tr>
<th>Call ID: DIGITAL-2022-SKILLS-03</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOPIC ID: DIGITAL-2022-SKILLS-03-SPECIALISED - Specialised education programmes in key capacity areas</td>
</tr>
</tbody>
</table>

1. Security (PART A FORM)
2. List of previous projects (to be uploaded)

Proposal forms

- Mandatory
- Mandatory
- Not applicable
- Not applicable
Before submitting the application, Validate and address any warnings!!!
FAQS
Submitting topic related questions
Guidance & Manuals
DIGITAL-2022-DEPLOY-02-ELECTRONIC-ID: How does this call incorporate the provision of support for the implementation of the Once Only Technical System (OOTS) under the Single Digital Gateway Regulation (Regulation (EU) 2018/1724)?

As reflected in the introductory text on the F&amp;T portal, this call is published under a work programme heading combining support activities for the Once-Only Technical System...
Online Form for topic related questions
Thanks for your attention

Questions